



ORGANIZATION: HOSPICE CARE OF SOUTHWEST MICHIGAN

POSITION: DIRECTOR, ADULT DAY SERVICES AT OAKLAND CENTRE

The Director leads an interdisciplinary team in providing respectful, individualized care for guests and support for their caregivers. The Director is responsible for overall program management, budget, and quality.

KEY RESPONSIBILITIES:

- supervise staff
- create and monitor program budget
- negotiate and manage contracts
- manage facility
- develop and administer all policies and procedures
- evaluate program

EDUCATION AND EXPERIENCE:

- Bachelor Degree, Master Degree preferred
- prior experience working with individuals with cognitive impairment or dementia is required
- three (3) years of previous supervisory, staff development, and program management experience
- ability to lead effectively through example
- demonstrated ability to develop rapport and engage caregivers through the screening and admission process.

ABOUT OUR AGENCY:

At Adult Day Services at Oakland Centre (a program of Hospice Care of Southwest Michigan), we provide professional care and loving companionship for older adults who need assistance during the day. We help families keep their loved ones close, longer.

Recognized for excellence, Hospice Care of Southwest Michigan provides comprehensive care and services for clients and families facing serious illness. We understand our employees are the key to our success. As a member of our team, you will enjoy competitive pay as well as comprehensive benefits designed to protect the health and wellbeing of you and your family. Email resume to hospice@hospiceswmi.org. More information can be found at www.oaklandcentre.org
Application deadline: 2/28/16